SURREY TEACHERS' ASSOCIATION
EXPENSE VOUCHER
ORIGINAL RECEIPTS MUST BE SUBMITTED.

Payable to: _____	**School:**
Address: _____	_____
City_____ **Postal Code** _____**Employee No** _____	**Courier #** _____

Expenses in conjunction with _____ **Committee / Account**

DATE	DETAILS	AMOUNT

Meals: **breakfast: $16.00 / lunch: $18.00 / dinner: $29.00**

Transportation: **Automobile: $0.54 per km**

Carpooling: additional $0.10 per passenger per km. List names: _____

_____

FOR COMMITTEE CHAIRPERSON	
Account#	**Signature:**
Amount Approved:	
Comment:	

Surrey Teachers' Association
#201, 9030 King George Boulevard, Surrey, V3V 7Y3
(604) 594-5353
September 2021