

**LETTER OF AGREEMENT**  
between  
**SCHOOL DISTRICT # 36 (SURREY)**  
and  
**SURREY TEACHERS' ASSOCIATION**

Re: Pay Grievance - [REDACTED] Z

As full and final resolution to the above noted grievance, the parties agree that:

- 1) The Chef Training program may require the Teaching Chef to follow an instructional schedule that is different from the instructional schedule for other teachers at the same school.
- 2) Over the course of the school year, a Teaching Chef's amount of instructional time, preparation time, and lunch time will be equivalent to that of other full-time teachers in the same school.
- 3) The regular daily schedule for a Teaching Chef will be comprised of:  
Instructional time: 75% of the instructional day (eg. three out of four blocks) plus the school's regular lunch time, and  
Prep time: 12.5% of the instructional day (eg. half of a block).  
The remainder of the instructional day will be time in lieu of a lunch break.
- 4) The Teaching Chef's time in lieu of lunch may be scheduled before or after the school's regular lunch period, and may commence later than three and a half hours from the beginning of the school day.
- 5) There are times during the school year when the Chef Training program may require Teaching Chefs to provide greater or less instructional time than usual, varying from their regular schedule (e.g. the beginning and end of semesters).
- 6) At the beginning of each school year, the Principal will determine, in consultation with the Teaching Chef:
  - a.) any required variations from the regular schedule during the year,
  - b.) the net impact of these variations on the teacher's preparation time and time in lieu of lunch, and
  - c.) a plan for the recovery of any net loss in preparation time or time in lieu of lunch so that the provisions of #2 above are met.Subsequent to the meeting, the Principal will provide a written summary of the above to the Teaching Chef.
- 7) The above provisions of this letter of agreement will apply to all full-time Teaching Chefs in semestered secondary schools.
- 8) For the 2004-2005 school year, the above provisions of this agreement will be applied to the second semester only.

- 9) This letter of agreement may be terminated effective the end of any school year, by either party providing 60 days notice.
  
- 10) [redacted] will each be provided with two "in lieu" days with pay, to be scheduled prior to June 30, 2005, on school days when cafeteria classes are not in session. Such days will be scheduled in consultation with the school principal.

Signed this 9<sup>th</sup> day of November, 2004 in Surrey, B.C.

[redacted signature]  
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For the Board

[redacted signature]  
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For the STA