

**CLASS SIZE AND CLASS COMPOSITION
REPORTING FORM
2008-2009 SCHOOL YEAR**

Section 76.1 of the *School Act* contains provisions governing maximum class size and class composition as follows:

I. Class Size:

GRADE	MAXIMUM
Kindergarten *	22
Grades 1 – 3 *	24
Grades 4 – 7	30
Grades 8 – 12	30

* (Includes K-1 and 3-4 classes)

The maximum class sizes for Kindergarten and Grades 1–3 **cannot be exceeded**.

The maximum class size for Grades 4–7 cannot be exceeded unless the superintendent and the school principal believe that the organization of the class is appropriate for student learning **and** the teacher, who enrolls the class, gives his/her **consent**.

The maximum class size for Grades 8–12 cannot be exceeded unless the superintendent and the school principal believe that the organization of the class is appropriate for student learning **and** the teacher has been **meaningfully consulted**.

II. Class Composition:

The maximum number of students with Individual Education Plans (IEP's) in any class (all grades) cannot exceed three (3) unless the superintendent and school principal believe that the organization of the class is appropriate for student learning **and** the teacher has been **meaningfully consulted**.

III. Meaningful Consultation:

Consultation involves more than mere notification. Consultation includes a free exchange of information, ideas, and opinion. The principal must be open to suggestions and other options and must make an effort to address the concerns raised by the teacher before a final decision is made.

IV. Provincial Grievance:

The BCTF will file a provincial grievance and seek remedies for the teachers affected where any of the following circumstances exist:

- the class size maximums for Kindergarten and Grades 1–3 are exceeded
- the class size maximums for Grades 4–7 are exceeded and the teacher has not given his/her clear consent
- meaningful consultation has not occurred and either the class size maximum for Grades 8–12 is exceeded or the number of students with IEP's, in any class, exceeds three (3)
- An arbitration award issued by Don Munroe has established that maximums and composition requirements are to be in place by September 30th in each school year. The federation is in a legal position to grieve violations starting October 1st.

*If your teaching situation includes any of the above circumstances, please complete the Reporting Form on the reverse and **forward it to your local union office no later than Friday, October 3, 2008.***

**CLASS SIZE AND CLASS COMPOSITION
PROVINCIAL GRIEVANCE REPORTING FORM
2008-2009 SCHOOL YEAR**

Name of Teacher: _____ Name of School: _____
 School District: _____ Local Union: _____
 Contact Phone #: _____ Grade or Subject(s) Taught: _____
 Name of Principal: _____

My teaching situation should be included in any provincial grievance because of the following: *Check (✓) the situation(s) that apply and provide the essential details and any other details that you consider relevant. **Forward the completed form to your local union office by Friday, October 3, 2008.***

Teaching Situation	(✓)	Essential Details	Other Relevant Details
More than 22 Kindergarten or K/1 students. (<i>There is <u>no</u> provision in the <u>School Act</u> for Kindergarten or K/1 classes to exceed 22</i>).		Total # of students: _____ Date class exceeded 22: _____, 200__	<ul style="list-style-type: none"> There are more than 22 students in this class because: _____ _____ _____
More than 24 students in Grades 1 – 3 or a 3-4 split. (<i>There is <u>no</u> provision in the <u>School Act</u> for Grades 1-3 classes to exceed 24</i>).		Total # of students: _____ Date class exceeded 24: _____, 200__	<ul style="list-style-type: none"> There are more than 24 students in this class because: _____ _____ _____
More than 30 students in Grades 4 – 7 without the consent of the teacher. (<i>The principal should be prepared to explain why the proposed configuration is educationally sound</i>).		Total # of students: _____ Date class exceeded 30: _____, 200__	<ul style="list-style-type: none"> More than 30 students in the class before consent _____ I was not asked to provide consent (or) I was pressured into consent _____ (explain): _____ _____
More than 30 students in Grades 8 – 12 and teacher not meaningfully consulted (<i>see explanation of "consultation" on reverse</i>). (<i>The principal should be prepared to explain why the proposed configuration is educationally sound</i>).		Total # of students: _____ Date class exceeded 30: _____, 200__	<ul style="list-style-type: none"> More than 30 students in the class before consultation _____ My concerns were not seriously considered and/or rationale given by principal not educationally sound _____ (explain) _____ _____
More than three (3) students with IEP's and teacher not meaningfully consulted (<i>see explanation of "consultation" on reverse</i>). (<i>The principal should be prepared to explain why the proposed configuration is educationally sound</i>).		# of IEP's enrolled: _____ Date # IEP's over 3: _____, 200__	<ul style="list-style-type: none"> More than 3 students with IEPs in the class before consultation _____ My concerns were not seriously considered and/or rationale of principal not educationally sound _____ (explain) _____ _____