

Memorandum

To: Staff Reps

From: Patti Turner

Date: September 2, 2008

Re: Bill 33 Reporting Instructions

The process and procedures for consultation and consent around the Bill 33 class size/composition legislation have changed slightly this year. As a result of an amendment to the legislation, teachers are to be given at least two days to consider proposals from their principal when being asked to exceed Bill 33 limits.

As in the past we are asking that a "Bill 33 consultation Form" be filled out for each class that is overloaded either by exceeding more than 3 IEP students or the class size limits.

Please collect these forms from teachers as they are completed and make copies to send to the STA office. Once you have gathered all the forms from your staff, please forward the copies to the STA office through the courier.

We urge all affected staff members to complete these forms, since this data is collated by the BCTF and provides valuable information as to the realities in BC classrooms. This year especially the information will be critical.

Any teachers whose classes are in violation of Bill 33 limits should sign on to the provincial grievance. Please refer to the explanations and directions on the "Provincial Grievance Reporting Form".

It is important that STA reps collect forms from staff members, make a copy for your records, and forward all forms to the STA office **no later than Friday October 3rd**.

Thank you in advance for your diligence and hard work in making sure we collect all the relevant data.

- School visits: If you would like someone to come to your school to talk to teachers about Bill 33 please e-mail Lorna Sheh, Donna Stewart, or Cindy Tierney at the STA office (First Class). Please do not phone in.
- If you are a Secondary Staff Rep and would like to be trained to present the "School Visits", please e-mail Patti Turner (First Class) no later than September 3rd, 4:00. We will have a ½ day training session for presenters on Friday September 5th, 12:15 at the STA office (lunch provided).

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Bill 33- memo 080902