SURREY TEACHERS' ASSOCIATION
EXPENSE VOUCHER
STAPLE RECEIPTS TO BACK

Payable to: _____

Address: _____

City_____ **Postal Code** _____**Employee No** _____

School:

_____

Courier # _____

Expenses in conjunction with _____ **Committee / Account**

DATE	DETAILS	AMOUNT

Meals: **breakfast:$12.00 / lunch:$14.00 / dinner:$24.00**

Transportation: **Automobile: $0.50 per km**

Carpooling: additional $0.10 per passenger per km. List names: _____

_____

FOR COMMITTEE CHAIRPERSON	
Account#	**Signature:**
Amount Approved:	
Comment:	

Surrey Teachers' Association
#201, 9030 King George Boulevard, Surrey, V3V 7Y3
(604) 594-5353